Memo

M01/Q3-2023/OPS

TO:	**ALL LICENSEES**
FROM:	**BOXING SOUTH AFRICA**
DATE:	**14 November 2023**
RE:	**FESTIVE SEASON ANNUAL OFFICE CLOSURE**

As we approach the end of 2023, it marks another year filled with both accomplishments and challenges. Looking ahead to 2024, we anticipate a resurgence of hope and fresh opportunities for both our sport and our nation.

In line with the approaching festivities, Boxing SA will be closing its offices to allow our dedicated staff and officials to take a well-deserved break and celebrate the holiday season with their families. We hereby inform all stakeholders of the scheduled closure dates for our national office in 2023.

The Boxing SA office will be closed from **14th December 2023**, and will resume operations on **4th January 2024.** During this period, all boxing-related processes will be on hold, however tournaments that are already sanctioned prior will be processed accordingly.

For promoters intending to organize tournaments in early January 2024, it's essential to ensure that all prerequisites for the tournament are fulfilled before the office closure. This precaution will help prevent any avoidable issues upon our return next year. Additionally, boxers participating in tournaments close to the office closure date will receive their payments before the closure, with those participating on **15th and 16th December 2023**, receiving payment on **18th December 2023**.

Important: Promoters are urged to submit all boxers' contracts, including their banking details, at least 14 days prior to the tournament date. Failure to comply will result in boxers receiving their payments in January 2024 when the offices reopen.

Wishing you a joyous festive season and looking forward to reconnecting in the ring in the New Year. Until then, stay safe and enjoy your festive season.

Issued by Boxing South Africa